

# DSS Mexican Customs Information Sheet

**BURLINGTON NORTHERN SANTA FE  
INTERMODAL SERVICE TO MEXICO**

Trailer/Container No: \_\_\_\_\_ Date: \_\_\_\_\_  
Origin Ramp: \_\_\_\_\_ Destination Ramp: \_\_\_\_\_  
IMC: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contact: \_\_\_\_\_ Fax: \_\_\_\_\_

**Exporter:**

Name: \_\_\_\_\_ IRS# \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Contact: \_\_\_\_\_ Fax: \_\_\_\_\_

**Importer of record:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_ RFC # (Mexican import number): \_\_\_\_\_  
Phone: \_\_\_\_\_ Contact: \_\_\_\_\_ Fax: \_\_\_\_\_

**Ultimate Consignee:** (physical delivery address for door-to-door service only)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Contact: \_\_\_\_\_ Fax: \_\_\_\_\_

**Mexican Broker:** (Broker at Mexican Destination Ramp)

Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Contact: \_\_\_\_\_ Fax: \_\_\_\_\_

**Required for In-transit documentation:**

Country of Exportation: \_\_\_\_\_ Country of Origin: \_\_\_\_\_  
Number of Bundles: \_\_\_\_\_ Weight: \_\_\_\_\_ Commercial Value: \_\_\_\_\_  
Invoice No: \_\_\_\_\_ Seals #'s \_\_\_\_\_ Bill of Lading # \_\_\_\_\_  
General Commodity Description: \_\_\_\_\_

I certified that the above information is the correct description of merchandise, I also understand this information will be used for Mexican customs clearance subject to Mexican Government Regulations. \_\_\_\_\_

(Signature)

**Note:** Double Stack Services (DSS) will prepare the Shippers Export Declaration (required for all exports) for US Census. In order to do so they must have Power of Attorney or written authorization from the USPPI, (Exporter). If other arrangements have been made for filing of the SED please confirm with DSS.

This completed form must be sent via FAX or E-mail to DSS the same day that the container is delivered to the origin ramp.



**Fax to: Double Stack Services (DSS)**  
**Fax: (915) 860-1708 Phone: (915) 633-6104**  
**E-mail: [dss@doublestackservices.com](mailto:dss@doublestackservices.com)**  
**Attn: Southbound Clerk**

